



Entry Level Mental Health Case Manager/ Social Worker

Social Justice Collaborative (SJC) is a 501(c)(3) nonprofit legal services organization based in Oakland. We focus on serving low-income immigrants in their deportation cases and provide free and low-cost legal assistance to mostly Central American clients.

SJC seeks a full-time bilingual mental health case manager/ social worker for our Oakland office. This position is an entry-level position. The case manager will assist in identifying and addressing the needs and interests of our clients. While this is not a position requiring an MSW, MSWs are welcome to apply.

Job Description:

SJC is looking to hire a regular, full-time mental health case manager. You will assist undocumented families in partnership with paralegals, attorneys, and other administrative support staff.

You will coordinate with other service providers working on behalf of SJC clients, including educators, therapists, and others, as well as make appropriate referrals on behalf of clients to appropriate community service providers. You will support attorneys as non-legal, “life” issues arise during the course of representation. The position will require you to meet with clients in various settings, including but not limited to home and school environments.

Responsibilities and Duties:

- Provide “wrap around” services to immigration clients facing “life” problems
- Assist SJC attorneys and paralegals in case assessment, strategy, and management
- Provide crisis intervention and management
- Participate in community outreach sessions
- Advocate for clients in multi-disciplinary team meetings
- Make appropriate referrals to outside agencies
- Facilitate effective communication between attorneys and clients
- Maintain statistics on families served
- Participate in general office upkeep, including computer data entry, filing, copying, drafting, etc.
- Conduct home visits or other off-site meetings as needed

Qualifications and Skills:

- Bachelor’s degree in social work, psychology, or other related mental health field required
- Bilingual; ability to correctly use Spanish and English, including oral and written
- Valid driver’s license, with transportation to conduct client visits, outreach presentations, and home assessments
- Ability to work sensitively with children and families in crisis
- Knowledge and experience with Alameda County social service agencies and providers



Social Justice Collaborative

- Ability to work independently and be self-motivated
- Commitment to serving immigrant populations and under-served communities demonstrated through past work or internship experience

Salary:

Commensurate with experience. Extremely generous benefits package, including 100% corporate covered quality health insurance, dental, vision, chiropractor, pet insurance, paid vacation & sick-leave, parking permit, and simple IRA with annual corporate match.

Applying:

Send resume, cover letter, writing sample, and at least three references.

We are an equal opportunity employer/affirmative action employer that provides equal employment opportunities to qualified employees/applicants. We do not discriminate on any basis regardless of whether it is protected by law or not.